

APPLICATION FOR RECOGNITION 2016

Positive Behavioral Interventions & Supports

The Ohio PBIS Network & State Support Teams identify schools that exemplify best practices in the implementation of Positive Behavioral Interventions and Supports (PBIS). A recognized school demonstrates best practices within its system, and also are open and transparent in the sharing of their knowledge and resources with other schools. In applying for recognition, the school agrees to external verification of its application data and confirms its openness to involvement with the Ohio PBIS facilitation/coaching supports.

PBIS Award level schools have easily identifiable characteristics and are consistent in their methods of: 1) maintaining organized team based planning, 2) maintaining high levels of administrative involvement and support, and 3) systematically collecting, reviewing and applying data using a problem-solving process. These schools do a superior job of enhancing their school climate and culture in support of students and their academic achievement. These schools recognize that improvement in student behavior and achievement requires changes in adult behavior and in school systems.

ESSENTIAL ELEMENTS FOR PBIS IMPLEMENTATION

- Consistent administrative leadership and involvement in support of PBIS.
- School has established team-based structures (e.g. TBT, BLT, DLT, or similar) that assess, problem solve and plan in support of PBIS.
- School has identified 3 to 5 behavioral expectations that are consistently supported throughout the school environments.
- Behavioral expectations are systematically and consistently taught and reviewed. There is a system to teach new students and new staff the behavioral expectations for the school.

ESSENTIAL ELEMENTS FOR PBIS IMPLEMENTATION

- A system of varied, creative and engaging reinforcements and rewards for desired behaviors is maintained.
- There is an organized system and approach to the correction of behavioral errors.
- Collaborative problem-solving and data-based decision making are processes utilized in all team-based structures.
- A multi-tiered system of support is available based upon identified student need.
- Practices are implemented in a culturally responsive manner.

Application Instructions

The completed application, including any attachments and supporting documents, must be submitted to the SST PBIS Contact Person by *HARD COPY (unless other arrangements have been made)* no later than June 15th to:

For SST PBIS Contact List by Region: http://education.ohio.gov/Topics/School-Improvement/State-Support-Teams

QUESTIONS? pbisohio@education.ohio.gov

SPECIAL NOTE: If your district has received a "findings" letter from the Office for Exceptional Children saying that your district has significant problems in the area of discipline for students with disabilities, you must show that your school is in compliance, and not contributing to the district's overall issue.

Completed Application is due by June 15th

OH PBIS Network Official Use:			
Date Received:	Received by:	Completed Application: Yes/No	
SST Region #	Bronze Silver Gold Award Certificate confirmed or	n this date:	

School:	Applying for:	Bronze	Silver	Gold

Award Levels:

Ohio PBIS Schools are recognized at three levels as briefly described below. Note, Silver and Gold Level Award applications require review and verification of an external facilitator.

Bronze Level Schools (Developing):

Bronze (Developing) level schools can document evidence of a comprehensive system of behavioral supports at Tier I with a TFI score of at least 70%. First year schools are only eligible for Bronze Level Recognition.

Silver Level Schools (Proficient):

Silver (Proficient) level schools must meet all the characteristics of Bronze level schools and implement with a higher level of fidelity. These schools also implement Tier II supports with a TFI score of at least 70%. Tier I and II supports are provided through a data-based problem solving process within existing team structures. Schools in year 2 of implementation or beyond are eligible for Silver Level Recognition.

Gold Level Schools (Accomplished):

Gold (Accomplished) level schools must meet all the characteristics of Bronze and Silver level schools and implement with the highest level of fidelity. These schools also maintain Tier II and Tier III supports with TFI scores of at least 70% at each tier. A multi-tiered system of support is provided through a data-based problem solving process within existing team structures. These schools can produce evidence of advanced tiers of PBIS implementation as a result of data-based decision making (pbisapps.org). Gold level schools can produce evidence of well-established systems to provide FBA's (Functional Behavioral Assessments), BIP's (Behavioral Intervention Plans), and inter-agency collaboration to meet the needs of all students. Gold level schools have a history of involvement and support of other schools in their efforts to develop PBIS supports. Schools in year 2 of implementation or beyond are eligible for Gold Level Recognition.

BRONZE Developing	SILVER Proficient	GOLD Accomplished		
SWPBIS Ti ered F idelity I nventory (TFI) Score:				
70% on Tier 1	70% - 70% Tier 1 & Tier II	70% - 70% - 70% Tier I & Tier II & Tier III		

Award Assessment Instrument:

Schools wishing to apply for Ohio PBIS Recognition will be utilizing the SWPBIS Tiered Fidelity Inventory (TFI). Please visit **www.pbisapps.org** for a complete description and tutorial for completion of this and other supporting tools (i.e., Self-Assessment Survey, School Safety Survey, etc.)

The SWPBIS Tiered Fidelity Inventory (TFI) is designed to provide one efficient yet valid and reliable instrument that can be used over time to guide both implementation and sustained use of School-wide PBIS. The inventory is completed by the school planning team(s), with the school's PBIS Coach present to provide clarification and consultation, producing three 'scores' indicating the extent to which Tier I, Tier II, and Tier II core features are in place. It is intended to guide both initial implementation and sustained use of SWPBIS, informing development of an action plan that guides team allocation of effort and resources to improve implementation. It is used by the Ohio PBIS Network to identify award level PBIS schools. This is the required instrument.

Your school Leadership Team will help determine which recognition level best fits your school's accomplishments.

The Review Team may determine that your school will be awarded a lower category than the one for which you apply. Schools in the first year of implementation are eligible for Bronze recognition only.

School:		Applying for:	Bronze	Silver	Gold
School Address					
School phone					_
District	_ District/school coach_				
Email address		_Phone			
School Principal					
Email address		_Phone			
PBIS Leadership Team Lead		-		-	
Email address		_Phone			
Person(s) completing application					
Email address		_Phone			
School website					
Date application completed					
How many years has the school been implemen	nting SWPBIS?	_			

Supporting Evidence

Provide samples, products, or examples as evidence of meeting each tiered item. Your evidence should be labeled and organized in order of the criteria listed, from Bronze to Silver to Gold. Please include statement(s) indicating how PBIS implementation has resulted in improved school outcomes (e.g., climate, culture, academics, attendance, etc.) and the evidence that supports these outcomes.

School:	Applying for:	Bronze	Silver	Gold

☐ BRONZE School: 1 st year implementing schools are only eligible for Bronze			
TFI Item Tier I	Possible Supporting Evidence		
1.1 Team Composition Tier I team includes a Tier I systems coordinator, a school administrator, a family member, and individuals able to provide (a) applied behavioral expertise, (b) coaching expertise, (c) knowledge of student academic and behavior patterns, (d) knowledge about the operations of the school across grade levels and programs, and for high schools, (e) student representation.	☐ List of team members and role ☐ School organizational chart ☐ Tier I team meeting minutes ☐ Other:		
1.2 Team Operating Procedures Tier I team meets at least monthly and has (a) regular meeting format/agenda, (b) minutes, (c) defined meeting roles, and (d) a current action plan.	☐ Tier I team meeting agendas and minutes ☐ Tier I meeting roles descriptions ☐ Tier I action plan ☐ Other:		
1.3 Behavioral Expectations School has five or fewer positively stated behavioral expectations and examples by setting/location for student and staff behaviors (i.e., school teaching matrix) defined and in place.	☐ TFI Walkthrough Tool ☐ Staff Handbook ☐ Student Handbook ☐ Settings Expectations Matrix ☐ Settings Expectations Poster(s) ☐ Other:		
1.4 Teaching Expectations Expected academic and social behaviors are taught directly to all students in classrooms and across other campus settings/locations.	☐ TFI Walkthrough Tool ☐ Professional Development Calendar ☐ Lesson Plans ☐ Logistics/Teaching schedule ☐ Informal walkthroughs ☐ Other:		
1.5 Problem Behavior Definitions School has clear definitions for behaviors that interfere with academic and social success and a clear policy/procedure (e.g., flowchart) for addressing office-managed versus staff-managed problems.	☐ Staff Handbook ☐ Student Handbook ☐ School Policy ☐ Office vs. Staff-Managed Discipline flowchart ☐ Other:		
1.6 Discipline Policies School policies and procedures describe and emphasize proactive, instructive, and/or restorative approaches to student behavior that are implemented consistently.	☐ Discipline policy ☐ Student Handbook ☐ Code of Conduct ☐ Informal administrator interview ☐ Other:		

School:	Applying for: Bronze Silver Gold
1.7 Professional Development A written process is used for orienting all faculty/staff on 4 core Tier I SWPBIS practices: (a) teaching school-wide expectations, (b) acknowledging appropriate behavior, (c) correcting errors, and (d) requesting assistance.	☐ Professional development calendar ☐ Staff Handbook ☐ Other:
1.8 Classroom Procedures Tier I features (school-wide expectations, routines, acknowledgements, in-class continuum of consequences) are implemented within class-rooms and consistent with school-wide systems.	☐ Staff Handbook ☐ Informal walkthroughs ☐ Progress monitoring ☐ Individual classroom data ☐ Other:
1.9 Feedback and Acknowledgement A formal system (i.e., written set of procedures for specific behavior feedback that is [a] linked to school-wide expectations and [b] used across settings and within classrooms) is in place and used by at least 90% of a sample of staff and received by at least 50% of a sample of students.	☐ TFI Walkthrough Tool ☐ Staff Handbook ☐ Student Handbook ☐ School Newsletters, website, etc. ☐ Other:
1.10 Faculty Involvement Faculty is shown school-wide data regularly and provides input on universal foundations (e.g., expectations, acknowledgements, definitions, consequences) at least every 12 months.	 □ PBIS Self-Assessment Survey □ Informal surveys □ Staff meeting minutes □ Team meeting minutes □ Other:
1.11 Student/ Family/ Community/ Involvement Stakeholders (students, families, and community members) provide input on universal foundations (e.g., expectations, consequences, acknowledgements) at least every 12 months.	□ Surveys □ Voting results from parent/family meeting □ Team meeting minutes □ Other:
1.12 Discipline Data Tier I team has instantaneous access to graphed reports summarizing discipline data organized by the frequency of problem behavior events by behavior, location, time of day, and by individual student.	□ School policy □ Team meeting minutes □ Student outcome data graphs □ OH Big 5 Data Graph Generator □ Other:
1.13 Data-Based Decision Making Tier I team reviews and uses discipline data and academic outcome data (e.g., Curriculum-Based Measures, state tests) at least monthly for decision-making.	 □ Data decision rules □ Staff professional development calendar □ Staff Handbook □ Team meeting minutes □ Other:
1.14 Fidelity Data Tier I team reviews and uses SWPBIS fidelity (e.g., SET, BoQ, TIC, SAS, Tiered Fidelity Inventory) data at least annually.	□ School policy □ Staff Handbook □ School newsletters □ School website □ Other:
1.15 Annual Evaluation Tier I team documents fidelity and effectiveness (including on academic outcomes) of Tier I practices at least annually (including year-by-year comparisons) that are shared with stakeholders (staff, families, community, district) in a usable format.	□ Staff, student and family surveys □ Tier 1 handbook □ Fidelity tools □ School policy □ Student outcomes □ OH PBIS School Profile Data Sheet □ OH Big 5 Data Graph Generator □ District reports □ School newsletters □ Other:

TFI Item Tier II	Possible Supporting Evidence
2.1 Team Composition Tier I team documents fidelity and effectiveness (including on academic outcomes) of Tier I practices at least annually (including year -by-year comparisons) that are shared with stakeholders (staff, families, community, district) in a usable format.	☐ School organizational chart ☐ Tier II team meeting minutes ☐ Other:
2.2 Team Operating Procedures Tier II team meets at least monthly and has (a) regular meeting format/agenda, (b) minutes, (c) defined meeting roles, and (d) a current action plan.	☐ Tier II team meeting agendas and minutes ☐ Tier II meeting roles descriptions ☐ Tier II action plan ☐ Other:
2.3 Screening Tier II team uses decision rules and multiple sources of data (e.g., ODRs, academic progress, screening tools, attendance, teacher/family/student nominations) to identify students who require Tier II supports.	 □ Multiple data sources used (e.g., ODR's, time out of instruction, attendance, academic performance) □ Team decision rubric □ Team meeting minutes □ School policy □ Other:
2.4 Request for Assistance	☐ School handbook

A formal process is in place to select Tier II interventions that are

School:

dents.

need.

(a) matched to student need (e.g., behavioral function), and (b) adapted to improve contextual fit (e.g., culture, developmental level).

Tier II planning team uses written request for assistance form and

process that are timely and available to all staff, families, and stu-

Tier II team has multiple ongoing behavior support interventions

with documented evidence of effectiveness matched to student

Tier II behavior support interventions provide (a) additional instruc-

tion/time for student skill development, (b) additional structure/

predictability, and/or (c) increased opportunity for feedback (e.g.,

2.5 Options for Tier II Interventions

2.7 Practices Matched to Student Need

2.6 Tier II Critical Features

daily progress report).

☐ Universal lesson plans ☐ Tier II lesson plans

☐ School Tier II handbook

☐ Daily/weekly progress report

☐ Request for assistance form

☐ Family handbook

☐ Other:

☐ Other:

☐ School schedule

☐ School Tier II handbook ☐ Other:

☐ Data sources used to identify interventions ☐ School policy

☐ Targeted Interventions Reference Guide

Applying for:

Bronze Silver Gold

☐ Tier II handbook

☐ Needs assessment

☐ Targeted Interventions Reference Guide

☐ Other:

2.8 Access to Tier I Supports Tier II supports are explicitly linked to Tier I supports, and students receiving Tier II supports have access to, and are included in, Tier I supports.	 □ Universal lesson plans and teaching schedule □ Tier II lesson plans □ Acknowledgement system □ Family communication □ Other:
2.9 Professional Development A written process is followed for teaching all relevant staff how to refer students and implement each Tier II intervention that is in place.	 □ Professional development calendar □ Staff handbook □ Lesson plans for teacher trainings □ School policy □ Other
2.10 Level of Use Team follows written process to track proportion of students participating in Tier II supports, and access is proportionate.	☐ Tier II enrollment data ☐ Tier II team meeting minutes ☐ Progress monitoring tool ☐ Other:
2.11 Student Performance Data Tier II team tracks proportion of students experiencing success (% of participating students being successful) and uses Tier II intervention outcomes data and decision rules for progress monitoring and modification.	 □ Student progress data [e.g., % of students meeting goal(s)] □ Intervention Tracking Tool □ Daily/Weekly Progress Report sheets □ Family communication □ Other:
2.12 Fidelity Data Tier II team has a protocol for ongoing review of fidelity for each Tier II practice.	☐ Tier II enrollment data ☐ Tier II team meeting minutes ☐ Progress monitoring tool ☐ Other:
2.13 Annual Evaluation At least annually, Tier II team assesses overall effectiveness and efficiency of strategies, including data-decision rules to identify students, range of interventions available, fidelity of implementation, and on-going support to implementers; and evaluations are shared with staff and district leadership.	☐ Staff and student surveys ☐ Tier II handbook ☐ Fidelity tools ☐ School policy ☐ Student outcomes ☐ District reports ☐ Other:

School:

Applying for: Bronze Silver Gold

School:	Applying for:	Bronze	Silver	Gold

GOLD School: (Schools in Year 2 or beyond) BRONZE & SILVER criteria plus:			
TFI Item Tier III	Possible Supporting Evidence		
3.1 Team Composition Tier III systems planning team (or combined Tier II/III team) includes a Tier III systems coordinator and individuals who can provide (a) applied behavioral expertise, (b) administrative authority, (c) multi-agency supports (e.g., person centered planning, wraparound, RENEW) expertise, (d) knowledge of students, and (e) knowledge about the operations of the school across grade levels and programs.	☐ School organizational chart ☐ Tier III team meeting minutes ☐ Other:		
3.2 Team Operating Procedures Tier III team meets at least monthly and has (a) regular meeting format/agenda, (b) minutes, (c) defined meeting roles, and (d) a current action plan.	☐ Tier III team meeting agendas and minutes☐ Tier III meeting roles descriptions☐ Tier III action plan☐ Other:		
3.3 Screening Tier III team uses decision rules and data (e.g., ODRs, Tier II performance, academic progress, absences, teacher/family/student nominations) to identify students who require Tier III supports.	□ School policy□ Team decision rubric□ Team meeting minutes□ Other:		
3.4 Student Support Team For each individual student support plan, a uniquely constructed team exists (with input/approval from student/ family about who is on the team) to design, implement, monitor, and adapt the student -specific support plan.	☐ Three randomly selected Tier III student behavior support plans created in the last 12 months (see TFI Tier III Support Plan Worksheet) ☐ Other:		
3.5 Staffing An administrative plan is used to ensure adequate staff is assigned to facilitate individualized plans for the students enrolled in Tier III supports.	☐ Administrative plan ☐ Tier III team meeting minutes ☐ FTE (i.e., paid time) allocated to Tier III supports ☐ Other:		
3.6 Student/ Family/ Community Involvement Tier III team has district contact person(s) with access to external support agencies and resources for planning and implementing non -school-based interventions (e.g., intensive mental health) as needed.	☐ Three randomly selected Tier III student behavior support plans created in the last 12 months (see TFI Tier III Support Plan Worksheet) ☐ Other:		
3.7 Professional Development A written process is followed for teaching all relevant staff about basic behavioral theory, function of behavior, and function-based intervention.	 □ Professional development calendar □ Staff handbook □ Lesson plans for teacher training □ School policy □ Other: 		
3.8 Quality of Life Indicators Assessment includes student strengths and identification of student/family preferences for individualized support options to meet their stated needs across life domains (e.g., academics, health, career, social).	☐ Three randomly selected Tier III student behavior support plans created in the last 12 months (see TFI Tier III Support Plan Worksheet)☐ Other:		

3.9 Academic, Social, and Physical Indicators Assessment data are available for academic (e.g., reading, math, writing), behavioral (e.g., attendance, functional behavioral assessment, suspension/expulsion), medical, and mental health strengths and needs, across life domains where relevant.	☐ Three randomly selected Tier III student behavior support plans created in the last 12 months (see TFI Tier III Support Plan Worksheet)☐ Other:
3.10 Hypothesis Statement	☐ Three randomly selected Tier III student behav-
Behavior support plans include a hypothesis statement, including (a) operational description of problem behavior, (b) identification of context where problem behavior is most likely, and (c) maintaining reinforcers (e.g., behavioral function) in this context.	ior support plans created in the last 12 months (see TFI Tier III Support Plan Worksheet) ☐ Other:
3.11 Comprehensive Support	☐ Three randomly selected Tier III student behav-
Behavior support plans include or consider (a) prevention strategies, (b) teaching strategies, (c) strategies for removing rewards for problem behavior, (d) specific rewards for desired behavior, (e) safety elements where needed, (f) a systematic process for assessing fidelity and impact, and (g) the action plan for putting the support plan in place.	ior support plans created in the last 12 months (see TFI Tier III Support Plan Worksheet) ☐ Other:
3.12 Formal and Natural Supports	☐ At least one Tier III behavior support plan re-
Behavior support plan(s) requiring extensive and coordinated support (e.g., person centered planning, wraparound, RENEW) documents quality of life strengths and needs to be completed by formal (e.g., school/district personnel) and natural (e.g., family, friends) supporters.	quiring extensive support (see GRI Tier III Support Plan Worksheet). ☐ Other:
3.13 Access to Tier I and Tier II Supports	☐ Three randomly selected Tier III student behav-
Behavior support plan(s) requiring extensive and coordinated support (e.g., person centered planning, wraparound, RENEW) documents quality of life strengths and needs to be completed by formal (e.g., school/district personnel) and natural (e.g., family, friends) supporters.	ior support plans created in the last 12 months (see TFI Tier III Support Plan Worksheet) ☐ Other:
3.14 Data System	☐ Reports to staff
Behavior support plan(s) requiring extensive and coordinated support (e.g., person centered planning, wraparound, RENEW) documents quality of life strengths and needs to be completed by formal (e.g., school/district personnel) and natural (e.g., family, friends) supporters.	☐ Staff meeting minutes ☐ Staff report ☐ Other:
3.15 Data-based Decision Making	☐ Three randomly selected Tier III student behav-
Behavior support plan(s) requiring extensive and coordinated support (e.g., person centered planning, wraparound, RENEW) documents quality of life strengths and needs to be completed by formal (e.g., school/district personnel) and natural (e.g., family, friends) supporters.	ior support plans created in the last 12 months (see TFI Tier III Support Plan Worksheet) ☐ Other:
3.16 Level of Use	☐ Student progress data
Team follows written process to track proportion of students participating in Tier III supports, and access is proportionate.	☐ Tier III team meeting minutes☐ Other:
3.17 Annual Evaluation	☐ Tier III team meeting minutes
At least annually, the Tier III systems team assesses the extent to which Tier III supports are meeting the needs of students, families, and school personnel; and evaluations are used to guide action planning.	☐ Tier III team action plan ☐ Team member verbal reports ☐ Other:

School: _

Applying for: Bronze Silver Gold